

## Group Training and Seminars 2012 At your company offices

### Communicating more successfully through professional group courses

Our in-company courses are flexible to the needs of your staff. Investing in their language skills pays off, thanks to our modern teaching methodology and highly-trained teachers. We will focus on specific areas that are key to successful communication for your team. And we will keep you updated with their learning progress.

### Varied course content

In addition to general vocabulary, you have a variety of course materials to choose from, which may also be intermixed as you wish:

**Business:** a broad range of business topics; for e.g. finance, HR, customer support, production, etc.

Considerable improvement in skills such as telephoning, correspondence and business small talk

**Diploma courses:** specific preparation for an internationally recognised language diploma

**Customised Coaching:** tailored to the needs of the participants; for e.g. sales talks, negotiations, effective presentations, meetings, etc. The course material comprises your company's documentation.

### Evaluation of learning progress

With our professional controlling tools, you can have an accurate picture of all on-going courses in no time. For every individual, you will receive a Participant History containing the following information:

- all courses attended to date
- development of the language levels, assessed from the first course onwards
- measurement of the learning progress in %, supported by tests
- the teacher's personal comments on the learner's progress
- attendance records

### Excellent course trainers

- Highly qualified, native speakers
- Regular professional development
- Motivating individuals
- Well-versed in diverse business areas
- Focussed on putting the course matter into practice in the learners' everyday work

### General vocabulary A1–B2 levels

Course description	60 minutes*	75 minutes*	90 minutes*	120 minutes*
11 course days	CHF 1 680.–	CHF 2 090.–	CHF 2 480.–	CHF 3 265.–
22 course days	CHF 3 265.–	CHF 4 060.–	CHF 4 830.–	CHF 6 365.–
44 course days	CHF 6 365.–	CHF 7 910.–	CHF 9 405.–	CHF 12 315.–

More than 1 group, other course lengths and seminars separate offer

### Business courses A1–B2, diploma preparation A1–B2, general vocabulary C1–C2

Bezeichnung	60 minutes*	75 minutes*	90 minutes*	120 minutes*
11 course days	CHF 1 805.–	CHF 2 245.–	CHF 2 665.–	CHF 3 515.–
22 course days	CHF 3 515.–	CHF 4 365.–	CHF 5 195.–	CHF 6 840.–
44 course days	CHF 6 840.–	CHF 8 500.–	CHF 10 110.–	CHF 13 240.–

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### Custom-made coaching A2–C2, writing skills A2–C2, business courses C1–C2, diploma preparation C1–C2

Bezeichnung	60 minutes*	75 minutes*	90 minutes*	120 minutes*
11 course days	CHF 1 935.–	CHF 2 405.–	CHF 2 850.–	CHF 3 760.–
22 course days	CHF 3 760.–	CHF 4 670.–	CHF 5 555.–	CHF 7 320.–
44 course days	CHF 7 320.–	CHF 9 095.–	CHF 10 815.–	CHF 14 160.–

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\*including payment-in-advance discounts of 11% to 19% (according to booking volume), excluding course material